

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
April 6, 2020
6:30 p.m.**

To reduce the spread of COVID-19, the Lake Quivira Governing Body utilized Zoom, an online meeting tool, to conduct its regularly scheduled meeting on Monday, April 6, 2020.

The public was invited to watch the live broadcast of the meeting using the following Zoom information:

<https://zoom.us/j/2010275886> / Meeting ID#: 201 027 5886
or by calling: +16699009128 and entering: 2010275886#

The public was invited to submit information or comments related to any item on the agenda that they would like to have presented to the Governing Body, and to do so in writing, no later than noon (CST) on Monday April 6, 2020, to clerk@lakequivira.ks.gov. **NO COMMENTS WERE SUBMITTED.**

During this time of health emergency, the Governing Body will be prudent with its business agenda, and will not be accepting public comments during the meeting.

Present at City Hall and via Zoom

Mayor Brady Lilja
Kathy Bounds, City Clerk/Court Administrator
Fred Grenier, Chief of Police/Building Official

Present online via Zoom:

John Christy, Council President
Dave McCullagh, Councilmember
Annie Noland, Councilmember
Greg Prieb II, Councilmember
Erin Leckey, City Administrator/City Treasurer
Michelle Daise, City Attorney
John Nelson, Q-Inc. & SMAC Representative

Absent:

Gayle Best, Councilmember

Call to Order

Mayor Lilja called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor Lilja led the Pledge of Allegiance.

Recognition of Visitors via Zoom

Randy Burgess – 177 Lakeshore Drive South
Aaron Florkowski – 589 Lakeshore East

Approval of Minutes from the Regular Council Meeting held on March 2, 2020

Mayor Lilja entertained a motion to approve the minutes from the regular council meeting held on March 2, 2020 meeting. **Motion:** Councilmember McCullagh made a motion to approve the minutes from the regular council meeting held on March 2, 2020 Council meeting. **Second:** Councilmember Preib seconded the motion. **Vote: 4-0 - Motion carried.**

Approval of Minutes from the Special Council Meeting held on March 11, 2020

Mayor Lilja entertained a motion to approve the minutes from the special council meeting held on March 11, 2020. **Motion:** Councilmember McCullagh made a motion to approve the minutes from the special council meeting held on March 11, 2020. **Second:** Councilmember Preib seconded the motion. **Vote: 4-0 - Motion carried.**

Treasurer's Report:

The Treasurer's Report was submitted by City Treasurer Leckey. She reviewed the report and offered to answer any questions. City Treasurer Leckey advised she is expecting to see a decline in revenue over the next couple of months as a result of sales tax revenues decreasing, attributing this to the pandemic and closure of so many businesses. She noted other cities are reporting the same, and she just wanted to bring it to the Council's attention so they would be prepared for it. Mayor Lilja suggested City Treasurer Leckey meet with the new Councilmembers before the next meeting to go over the budget process since we are heading into that season. City Treasurer Leckey reported she would be happy to meet with them.

Mayor Lilja entertained a motion to approve the Treasurer's report as submitted. **Motion:** Council President Christy made a motion to approve the Treasurer's Report as submitted. **Second:** Councilmember Noland seconded the motion. **Vote: 4-0 - Motion carried.** **A complete copy of the approved Treasurer's Report can be obtained at City Hall.*

SMAC Report:

John Nelson reported on the following:

OPTI – The Agra-Grain valve system was installed by Reike Brothers. It was noted Bill Cole will select an electrical contractor within the couple of weeks, after which the solar panel will be installed. City Administrator Leckey indicated Mr. Cole had contacted Mr. Stoneburner to see if he was interested in doing the electrical work, but he was still waiting on a reply.

Duck Cove – The Duck Cove project is now complete. Mr. Nelson and City Treasurer Leckey are working together, along with Lee Kellenberger, on final payments and reimbursements related to the project.

SMAC – With sales tax revenues going down, this will likely impact SMAC funding; however, this impact would be during the 2021 calendar year, and we do not have any projects slated for 2021 that we are seeking SMAC funding for.

Mayor Lilja reported Bill Cole was elected to serve as Vice Chairman on the Board for Watershed No. 6, which is the Watershed Lake Quivira falls under, and he expressed his gratitude to Mr. Cole for representing the City by serving on that Board.

Police Chief's Report:

Chief Grenier reviewed his monthly report, noting he had nothing new to add to the report, and asked if there were any questions. Discussion ensued about the COVID-19 crisis. An inquiry was made if there has been an increase in crime, and how the department was doing on protective supplies such as masks and gloves. Chief Grenier reported we are not having any issues with crime at this time, and reported he has enough masks and gloves for the time line that is projected for the current stay at home orders; however, he expressed some concern about running out if that timeline gets extended. Chief Grenier reported receiving a generous donation of hand sanitizer from the McCormick Distillery in Weston, Missouri. Chief Grenier also reported St. Luke's Health System has set up a program for first responders so they can be tested for COVID-19 if they meet the criteria to be tested, and he noted an account has been set up with them so officers can utilize that service immediately if needed.

Mayor Lilja reported the new police car has been delivered and will be outfitted soon. Chief Greiner reported the new car was being used temporarily while the old car was in the shop for repairs, and that is why some may have seen it out in the community un-outfitted. He also reported it is getting great gas mileage of approximately 20 miles per gallon vs. the old car at 11 miles per gallon.

Discussion then ensued about how the City and Q-Inc., collectively, are responding to social distancing requirements. An example given was if there were a group at the beach, since it is on private property, if law enforcement could intervene. It was noted, for right now, if groups are seen mingling together they are being encouraged to follow the guidelines and disperse; however, Chief Grenier reported he does have the authority to enforce the social distancing requirement if it becomes necessary, and any criminal charges that would come from that enforcement would go to the District Court of the respective jurisdiction. It was reported there have been questions related to contractors being in the community, and noted construction, both commercial and residential, is deemed an essential operation, so they are allowed. Mr. Nelson advised a conference call has been set up for later in the week to discuss summer recreation programs and how those will be affected should the stay at home orders remain in place at the start of those programs.

Fire Chief's Report:

Mayor Lilja reported the fire truck is still for sale. He recommended the Council consider other means of selling the truck if it still has not sold by the May meeting. An options to consider might be EBay. Discussion ensued about a prior interest from someone with Agra Grain when they delivered the valve equipment. Mr. Nelson indicated he would try to follow-up with to see if that individual was still interested.

City Clerk's Report:

None.

City Attorney's Report

No report. City Attorney Daise expressed how impressed she was with everyone who has been involved in getting things ready for the meeting tonight, including getting Zoom set up and ready to go. She also wanted to thank everyone for their patience as we navigate our way through this new way of holding meetings and expressed the importance of making sure we are doing everything we can to remain in compliance with KOMA as we hold these virtual meetings.

Mayor's Report:

Mayor Lilja provided an update on Kent and Gayle Best, noting they are both doing and feeling better and plan to return home as soon as they can travel. He encouraged everyone to reach out and welcome them home upon their return.

Mayor Lilja expressed sentiments over what an uncertain and challenging time this is for all of us, noting things seem to be changing every day. He noted the news is reporting the next couple of weeks are likely going to be the worst, as far as numbers are concerned, and he encouraged everyone, especially the Governing Body, to continue doing their part by practicing social distancing and to encourage friends and neighbors to do the same. He noted if we all do our part, the sooner we will get ahead of this, and the sooner we will be able to resume our normal lives.

Mayor Lilja reported the Pet Vaccination/Registration Clinic is cancelled this year due to the COVID crisis; however, he advised the Council would be considering a Resolution later this evening to extend the Pet Registration due date, which if passed, will grant a 30 day extension for registration to allow people time to obtain the necessary rabies vaccination from their own vet once the stay at home restrictions are lifted.

Mayor Lilja reported Fred Braun Day has been postponed for April 18th; however, it will be rescheduled to another date this year, likely sometime in the fall. Mayor Lilja noted there has been some discussion about placing dumpsters in the beach area for a weekend, as an alternative until then, but after conferring with Waste Management, he advised with the social distancing requirements in place and the man power it would take to operate an event like that, it just isn't going to be possible to do that.

Mayor Lilja reported from the March meeting, that Councilmember Best was going to purchase signage for the yard waste dumpsters. He advised he would check with her about that when she returns home. Discussion ensued about the yard waste dumpsters continually being full, and that people are placing items outside of the dumpsters when they are full. Mayor Lilja noted he realizes everyone is home right now and they are cleaning and doing more home projects, but placing items outside of the dumpsters is not acceptable. He reported that actually causes a delay in the dumpsters getting emptied because Waste Management will not empty them when items are placed outside of them. Discussion then ensued about Waste Management not coming out in a timely fashion when the dumpsters are reported as full. Mayor Lilja advised he received an email last week from Waste Management indicating they have been in the process of transitioning their agents from their call center to work remotely at home during this COVID-19 crisis. He reported Waste Management recognizes and apologized for delays in service during the transition, but indicated they should be back on schedule now. The question was raised about what protocol is in place for notifying Waste Management when the dumpsters are full. It was noted that Lake Maintenance typically makes the initial call for service, and then notifies City Administrator Leckey so she has record of it. A suggestion was made to keep a closer eye on the dumpsters, especially now that everyone is at home, and place a call to Waste Management before the dumpsters get completely full, noting maybe this will eliminate the dumpsters being overfilled by the time Waste Management gets out here to empty them.

Mayor Lilja provided an update on the Holliday Drive project. He noted Wyandotte County Unified Government acknowledges the road needs repaired, and they also acknowledge they have repaired it in the past, and plan to do so going forward. Mayor Lilja relayed to the UG that Olsson Engineering did a study on the area, at the City's request, and advises it will require more than just patch work. Mayor Lilja reported that the UG advised it is in their budget to repair it this year. He also provided them with the report from Olsson. He noted that we (City of Lake Quivira) is willing to help pay for a portion of those costs too if it will help get the project off the ground, but noted we need to move sooner than later as it is a real safety concern. A suggestion was made that if the UG has already budgeted for the project, maybe they could cut us a check and we hire for the construction part of it; however, Mayor Lilja believes part of the UG cost savings would be using their own manpower, but indicated he would look into it and appreciated the suggestion. Another suggestion offered stating maybe having more residents reach out to the UG to report safety issues concerns from those who actually travel that roadway.

Mayor Lilja thanked John Nelson for all his hard work on the Q-Inc. side recognizing that a lot of work has gone into making things run at the Club House and Q-Inc. offices during this COVID-19 crisis.

Councilmember Noland thanked Mayor Lilja for his participation in helping to get the word out about the Quivira Cares fundraiser, which was formed to help pay the salaries of hourly employees who were laid off due to the crisis, noting it turned out to be a very successful campaign.

Mayor Lilja suggested the City and Q-Inc. start coordinating upcoming events and work together for calendaring those events, as stay at home restrictions are lifted, so things do not unintentionally get double booked. John Nelson indicated he is already working on that with Lisa Smith at Q-Inc. and likes the idea of including City representatives as well.

Council Reports:

Councilmember Best:

Absent.

Council President Christy:

Council President Christy reintroduced the topic of a Non-Discriminatory Ordinance, which had been discussed in a previous Council Meeting. Before having the City Attorney spend time researching and preparing the Non-Discriminatory Ordinance, Council President Christy asked the Council for their feedback to make sure they were in full support of it. City Attorney Daise reported she and Ellis Rainey had visited about this as she was transitioning in as the new City Attorney, and he noted anything the City has in place would not govern or control the actions of Q-Inc. as it relates to the Non-Discriminatory Ordinance. The main focus would be protecting constitutional rights and the message the city would be sending. City Attorney Daise indicated other cities have had people outside of their communities attend meetings on this topic to provide feedback, so her advice was not to make any decisions about this during virtual meetings, but to wait until we are able to resume in-person meetings to allow people the opportunity to be present and give their input, and to also stay within KOMA requirements. City Attorney Daise advised she will confer with Pete Haven, Q-Inc.'s legal counsel on this as well. Discussion ensued with the Council, and the Council concluded they were all in agreement with moving forward; however, following the City Attorney's advice, it will be tabled until in-person meetings resume.

Councilmember McCullagh:

Councilmember McCullagh advised he is in the process of organizing a meeting with Double Check to come out and provide training for himself, Kathy and Fred on the computer system at City Hall as it relates to the gas station. With other research he has done, once that training has been completed, he believes we will be in a good position to move forward with the City managing the gas station in house and begin generating that revenue stream for the City.

Councilmember McCullagh reported he and Mike Olson have not had an opportunity to meet face to face to work on an educational video relating to recycling; however, he indicated once the stay at home order is lifted he will pursue that project with Mr. Olson.

Councilmember Noland:

Councilmember provided an update related to performance reviews noting she still needs to meet with Fred and Erin to complete the reviews, but believed that could be done in the next week or so either by phone or by Zoom, and then she will start some objective planning for this

year. Councilmember Noland also noted she and Mayor Lilja also plan to start working on some strategic planning for the year. Councilmember Noland inquired if the City wanted to pursue having their own Zoom account instead of using her corporate account, in the event we need to continue holding virtual meetings for a while. Mayor Lilja indicated he was in favor of the City having their own account, but wanted to hold off for now to see what the stay at home orders look like over the next couple of weeks and pursue that if needed closer to the May 4th meeting.

Councilmember Prieb:

Councilmember Prieb noted his report regarding the Holliday Drive project was discussed under the Mayor’s report. He expressed gratitude to Chief Grenier for addressing an erosion control complaint that came in over the weekend.

Old Business:

None.

New Business:

- i. Consider Resolution to extend the 2020 Pet Registration due date for 30 days from May 1st to June 1st.

Mayor Lilja entertained a motion to consider a Resolution extending the 2020 Pet Registration due date for 30 days. **Motion:** Councilmember Prieb made a motion to approve a Resolution to extend the 2020 Pet Registration due date for 30 days. **Second:** Council President Christy seconded. **Vote: 4-0. The motion carried.**

Mayor Lilja assigned No. 138 to the Resolution.

Executive Session:

None.

Adjournment:

Mayor Lilja entertained a motion to adjourn the meeting at 7:56 p.m. **Motion:** Council President Christy made a motion to adjourn the meeting at 7:56 p.m. **Second:** Councilmember Noland seconded. **Vote: 4-0. Motion Carried.**

The meeting adjourned at 7:56 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk

NEXT SCHEDULED MEETING

May 4, 2020

6:30 P.M.



- **Brady Lilja** - Quivira Inc, Q2 Board, Lake Quivira Foundation and Police.
- **Gayle Best** - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.
- **John Christy** - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.
- **Dave McCullagh** - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.
- **Annie Noland** - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.
- **Greg Prieb** - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.